

## *Compliance Gateway: Included Services*

<b>Compliance Review &amp; Documentation Audit</b>	Review all Plan Documentation and Prepare a strategic “Roadmap” for Full Compliance
<b>Web-Based Presentation of Compliance Review Results</b>	Discussion of Action Items, Q&A, and Detailed Compliance Guidance for Broker/Consultant and/or Employer
<b>Compliance Remediation Support Service</b>	Amend, Restate or Prepare New Wrap, Cafeteria Plan, and HIPAA Documents. Draft Required Wording or Recommended Changes to be Incorporated into Carrier Provided Documents
<b>Setup &amp; Maintain Compliance ReVault for Document Storage and Audit Readiness</b>	Online Portal for Storage of Plan Documents, Allowing Easy Access for the Plan Administrator, HR Staff, Broker, and Medcom Compliance Analysts
<b>Ongoing Proactive Updates to Documentation as Regulations Change</b>	Medcom’s Compliance Analysts Provide all Needed Amendments and Updates
<b>Annual Review of Required Notices</b>	All Required Notices Pertaining to Health & Welfare Plans are Reviewed and Updated each Year
<b>Quarterly Compliance Newsletter</b>	Medcom’s <i>Benefits Leader</i> Publication
<b>Access to Medcom’s HR 360 Portal</b>	Online Library of Human Resource and Compliance Tools
<b>DOL Audit Support Services</b>	Up to four Hours of Specialty Consulting Services at no Additional Fee for Employers who are Undergoing a Department of Labor Audit
<b>Annual Renewal Conference Call</b>	Discuss the Employer’s Current Status with one of our Seasoned Consultants
<b>Performance Guarantee</b>	If, in the Course of a DOL Audit, any of the Employer’s Documentation that was Prepared by Medcom is Found to be Non-Compliant, Medcom will Amend, Restate or Prepare New Documentation to Satisfy DOL Recommendations